

GARDEN FOR THE ENVIRONMENT

office: 451 Hayes Street, 2nd Floor, San Francisco, CA 94102
garden: 7th Ave and Lawton Street, San Francisco, CA 94122
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Garden For the Environment's Spring 2010 Programs Internship

DATES: Feb 22, 2010- June 6, 2010
SCHEDULE: 27 hours per week, unpaid

Day	Time	Activities/Responsibilities
Tuesday	9am-2pm	SF Environment Youth Field Trip Program
Wednesday	9:30am-2:30pm	Assistant to the Drop-In Volunteer Coordinator
Thursday	9am-2pm	SF Public Utilities Commission Youth Field Trip Program
Friday	10am-3pm	Non-Profit Organization Administrative Tasks/Support
Saturday	9am-12noon/12noon-4:30pm	Assistant to the Drop-In Volunteer Coordinator/Garden Projects

SKILLS AND KNOWLEDGE TO BE GAINED

Learn and participate in all aspects of:

1. GFE's compost systems and maintenance
2. An organic urban food production system
3. Ornamental horticultural principles and seasonal maintenance
4. Non-profit organization administrative tasks and support
5. Garden tool maintenance and usage

ROLES & RESPONSIBILITIES

1. Interact and engage with volunteers and staff who attend work days and workshops
2. Garden set up and take down, including cleaning garden tools and proper storage
3. Receive guidance and instruction from garden staff to execute independent garden projects
4. Participate in educational workshops each Saturday as a Teacher's Assistant
5. Represent GFE at special events- Science/Eco Fairs
6. Regularly meet with GFE Youth Program Manager

REQUIREMENTS

1. Available all days and hours outlined in the schedule above
2. Experience working with youth
3. Flexible and self motivated
4. Some garden and compost experience welcomed
5. Comfortable with tools, kids, bugs and soil
6. Open to learning

Application Deadline: February 17th, 2010, 5pm

Please send resume and cover letter to nicole@gardenfortheenvironment.org or mail to:

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